

CALL FOR PROJECT PROPOSALS IN CULTURE APPLICATION FORM

1. Applicant information

| | |
|------------------------------|---|
| Name of the promoter: | |
| Name of the resource person: | |
| Function: | |
| Address: | |
| Municipality: | |
| Postal code: | |
| Telephone: | |
| Fax: | |
| Email: | |
| Sections | <input type="checkbox"/> cultural activity <input type="checkbox"/> promotion local artists <input type="checkbox"/> heritage |

2. Nature of the request

| | |
|--------------------------|--|
| <input type="checkbox"/> | Non-profit organization (include a resolution from the organization confirming the demand being filed and indicating the authorized signature) |
| <input type="checkbox"/> | City, municipality or algonquin community |
| <input type="checkbox"/> | Public library |
| <input type="checkbox"/> | School (include a letter from the direction confirming the demand being filed and indicating the authorized signature) or school board |
| <input type="checkbox"/> | Other (please specify) : |

3. Description of the project

Title of the project:

| |
|--|
| |
|--|

Cultural sector :

| | | |
|---|--|---|
| <input type="checkbox"/> Performing arts | <input type="checkbox"/> Media arts | <input type="checkbox"/> Visual arts |
| <input type="checkbox"/> Letters | <input type="checkbox"/> Crafts | <input type="checkbox"/> Cinema and audiovisual |
| <input type="checkbox"/> Heritage | <input type="checkbox"/> Museology | <input type="checkbox"/> Telecommunication |
| <input type="checkbox"/> Education and training | <input type="checkbox"/> Cultural recreation | <input type="checkbox"/> Other: _____ |

Does your project involve a broadcast or cultural mediation?

| |
|--|
| |
|--|

Municipality(ies) affected by the project:

| |
|--|
| |
|--|

Targeted audience:

| | |
|------------|--|
| Age | Provenance (local, regional, touristic, etc.) |
| | |

Project description (Maximum of 500 words) :

| |
|--|
| |
|--|

Project stages and completion dates:

| Action | Due date |
|---------------------------|-----------------|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| Date of completion | |

Production team:

Enter the names of the board members or the organizing committee, if any.

| Name | Role |
|------|------|
| | |
| | |
| | |
| | |
| | |
| | |

Potential partners:

| Name | Confirmed (yes, no, maybe) |
|------|----------------------------|
| | |
| | |
| | |
| | |

Describe the impact your project will have on cultural development and the promotion of culture in the MRC de La Vallée-de-la-Gatineau:

4. Compliance with the objectives of cultural policy

Describe how your project meets the axes and orientations of the cultural policy of the MRC de La Vallée-de-la-Gatineau:

5. Financial information

- Bring to light the support requested as part of the Cultural development agreement
- Specify the exact financment amount originating from each partner, if any
- Prepare a detailed list of the expenses related to the project (professional fees, material and human ressources, secretarial work, transportation, etc.)
- The promoter's investment must reach 10 % in cash of the project's total value
- Submit a balanced budget.

Expenses prevision :

| Nature of the expenses : | Nature of the contribution (cash, good or service) | Amount |
|-------------------------------|--|-----------|
| | | \$ |
| | | \$ |
| | | \$ |
| | | \$ |
| | | \$ |
| | | \$ |
| | | \$ |
| | | \$ |
| | | \$ |
| | | \$ |
| | | \$ |
| | | \$ |
| OVERALL PROJECT COST : | | \$ |

FUNDING - INCOME

| | Amount | Nature of the contribution (cash, good or service) | Confirmation |
|--|-----------|--|-----------------|
| Promoter's contribution | | | |
| | \$ | | |
| | \$ | | |
| Grants | | | |
| | | | Upcoming |
| | \$ | | |
| | \$ | | |
| | \$ | | |
| Total - Grants : | \$ | | |
| Community contributions : | | | |
| | \$ | | |
| | \$ | | |
| | \$ | | |
| | \$ | | |
| Total - community contributions : | \$ | | |
| TOTAL FUNDING : | \$ | | |

6. General comments

Register any useful commentary for the project evaluation :

7. Supporting documents included in your presentation file

- Duly completed application (printing characters)
- Letters patent and the organization's objects (if any)
- List of the organization's directors (if any)
- Partners Support letters (if any)
- A board of director's resolution (organization) or of the municipal council (municipality) confirming the deposit of the present demand and stating the authorized signatory to facilitate the study of the demand : portfolio, pictures, plans and drawings, organization presentation document, press releases, etc.

Application forms have to be transmitted by email at the address below no later than **January the 13th 2017, at 4 PM**. Other documents can be transmitted to the MRC de La Vallée-de-la-Gatineau, by email or mail to **Caroline Marinier, agente de développement tourisme, loisirs, culture**.

Adresse : 186, rue King, local 103, Maniwaki (Québec) J9E 3N6
Téléphone : 819 463-3241 poste 269
Courriel : cmarinier@mrcvg.qc.ca

SIGNATURES

We attest that the information included in this demand, along with all the related documentation are authentic. We understand that this demand will be evaluated by the selection board composed by the MRC de la Vallée-de-la-Gatineau representatives.

Liable person's signature

Date (y-m-d)